

**REGULAR VILLAGE BOARD MEETING  
JANUARY 10, 2022  
7:00 PM**

The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order by Mayor Foster 7:00 PM.

**PRESENT:** Mayor Foster, Deputy Mayor Francis, Trustee Ferree, Trustee Manning, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names.

**ABSENT:** None

**MINUTES:** of the December 13, 2021 meeting were approved with a motion made by Trustee Ferree, seconded by Deputy Mayor Francis and carried

**POLICE REPORT:** December report submitted by OIC Officer Copp as follows:

Traffic Arrests: Total of 20 –  
0 Radar, 1 Moving Violations, 0 DWI Violations, 3 Suspensions/Revocations,  
16 All Other.

Complaints: Total of 39 –  
1 Felony, 6 Misdemeanors, 9 Violations, 4 Vehicle & Traffic, 1 CPPMS, 1  
Animal, 2 Domestic, 3 Local Law Violation, 1 Stolen Property Cases, 1 Found  
Property Cases, 10 Miscellaneous and 0 Pause Investigations.

Assistance/Services Rendered: Total of 36  
8 Citizen/Motorist, 9 AMR., 2 PP Fire Dept., 0 E.I.D. Alarms, 2 Missing  
Persons, 0 Open Door, 0 Mental Health Transports, 3 Check the Welfare, 0  
Vacation Property Checks, 6 Steuben Co. Sheriff, 5 NY State Police, 0 Corning  
Police, 0 Other Agencies, 0 DA Office, 1 Dept. of Pubic/Works, 0 US  
Government, 0 Other agencies.

Parking Tickets: Total of 32:  
32 for 12am to 6am Parking Enforcement, 0 Other.

Cases Adopted/Closed: Total of 19 –  
1 Felony, 6 Misdemeanors, 1 Drug Interdiction, 9 Violations, 0 Mental Health,  
2 Warrant/FOA.

Accidents: Total of 4 – 0 Personal Injury, 4 Property Damage, 0 Other.

Total Calls for Service: 118

5N01 REPAIRS: None  
N01 MILEAGE: 438 Miles  
5N02 REPAIRS: None

5N02 MILEAGE: 893 Miles

Other Items of Note: Red Flag Violation and Court Hearing

FIRE DEPT.  
REPORT:

December submitted by Chief Button as follows:

Total number of calls for the month was 13

0 False Alarms, 2 MVA/Rescues, 2 Service Calls, 1 Vehicle Fires, 0 Searches, 0 Chimney Fires, 1 Structure Fires, 0 Grass/Brush/Wood Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Hazmat, 2 C.O./Fire Alarm Activation, 2 Mutual Aid Fire and 0 Mutual Aid MVA, 0 Mutual Aid Medical, 3 Mutual Aid AMR

Total in Service Hours: 113.5

Average Fire Fighters Per Call: 11

Training Hours - In House:

Training Certifications: 4

In Service Hours to Date: 1245

Total Number of Calls to date for the Year – 135

No major repairs to the Fire equipment and no reported injuries.

Chief 2800 – Button responded to 54% of the calls for the month.

Chief 2801 –Smith responded to 100% of the calls for the month.

Chief 2802 – McCarthy responded to 42% of the calls for the month.

Fuel Usage – 76.7 gallons Diesel – 25.1 gallons

Department Activities/Community Services:

Department monthly department training consisted of new SCBA Unit In-service training.

Department training also included touring the New ServU Credit Union Building on Victory Highway.

Department participated in the Village Christmas Parade

DPW REPORT:

December 2021 report submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are at: **Well # 4 – 43', Well # 3 – 27' & Well # 2 – 43'** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Water service to 340 E. High St turned off as requested by owner.

Water Service @ 10237 Oak Wood turned off. Leak on Owners side.

Crew performed water system operations for the Village of Riverside.

Crew read quarterly water meters throughout the Village.

Crew flushed water services @ 353 N. Hamilton and replaced water meter.  
Crew painted and installed hydrant marker flags throughout the Village.

### **Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew performed sewer system operations for the Village of Riverside.

Sludge pressing operations at the WWTP completed until spring.

Covid-19 sampling for the state continues at the WWTP.

Crew jet cleaned sanitary sewer lateral at DPW building.

Crew replaced jet cleaning hose on sewer truck.

### **Village Streets and Walkways**

Crew continued weekly pickup of leaves and brush.

Crew swept streets throughout the Village on several occasions.

Crew cleaned out storm catch basins throughout the Village.

Crew sanded streets and salted walkways on two occasions.

### **Buildings and Grounds**

Crew hauled weekly trash from Village facilities.

Crew performed weekly equipment safety checks.

Crew cleaned pavilion interior and exterior of 1 occasion for rentals.

Crew setup Holiday Nativity scene.

Crew removed roof at FD entrance and repaired gutter.

Crew completed replacement of interior emergency lighting at the Village Hall

Crew completed interior repairs at the Pavilion for rental to CPPSD.

Crew continued fall cleanup of Village property throughout the Village.

### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.

New York State inspection failed on Water Department Van. Borrowing pickup from Riverside.

2008 GMC bucket truck out of service for repairs.

Annual NYS Inspection completed on 3 vehicles.

Crew continued service work on sanding units and plows.

### **Village Cemeteries**

Seven burials for the month.

Crew continued fall cleanup operations in both Cemeteries.

### **DPW**

Crew completed mandatory hearing screening

FINANCIAL/

BUDGET REPORT: No Changes

CLERKS REORT: All December accounting is current and balanced to checkbooks and with the bank statements. Monthly reports have been provided to the mayor, board members and department heads.

The month of December was fairly quiet.

Several tax searches including final water/sewer bills were generated, Lifetime Benefit Solutions Compliance Nondiscrimination Testing was completed,

All insurance deductions for the DPW and the Clerk were updated in payroll. All W-2's should be ready for distribution by the 13<sup>h</sup> of January.

I completed a report for the NYS Retirement system on one of our retirees.

The Clerk and Deputy Clerk attended the DPW's Christmas luncheon.

The Clerk's office was closed for Christmas and New Year's from 12/24/2021 through 01/02/2022.

#### PLANNING BOARD

REPORT: No planning board meeting was held in December

OLD BUSINESS: None

NEW BUSINESS: 1. The Republican Caucus has been set for Thursday, January 20, 2022 at 7:00pm with the Democratic Caucus to be held immediately after.

2. Village Board to adopted the following resolution identifying the polling place for the Village election:

*Resolved*, That on Tuesday, March 15, 2022 the Village of Painted Post will hold its elections at Village Hall located at 261 Steuben St., Painted Post, NY 14870 from 12:00 noon until 9:00 pm.

I, Deputy Mayor Francis, adopt the above resolution.

3. Reminder that ISO (Insurance Services Office) will be holding a presentation on the process and benefits for the Fire Department's Class 3 rating. This presentation will be held for the Mayor and the Board of Trustees on January 31, 2022 at 7:00pm.

#### SUSPEND ORDER OF BUSINESS:

Motion made by Trustee Manning, 2<sup>nd</sup> by Trustee Ferree and carried.

PUBLIC

COMMENTS: Emily Northrup 582 W. High St. state that the sidewalks are in need of repair before someone falls and gets hurt. She also asked if we could get a grant to fix them? Emily also asked if we knew who was coming and going from 577 W. High, which is now vacant due to a death. OIC Copp did state that the mortgage company had hired some people to check the house and contents out.

RESUME ORDER OF BUSINESS:

Motion made by Trustee Ferree, 2<sup>nd</sup> by Deputy Mayor Francis and carried.

TRUSTEE

COMMENTS: Trustee Manning stated that he hoped everyone had a great Christmas and New Year.

Deputy Mayor Francis stated that Colonial Days has been cancelled for this year.

AUTHORIZATION: to pay audited bills for the Village on a motion made by Deputy Mayor Francis and seconded by Trustee Manning and passed as follows:

|               | <u>Abstract #14 (Dec.)</u> | <u>Voucher No.</u> | <u>Abstract #15 (Jan.)</u> | <u>Voucher No.</u> |
|---------------|----------------------------|--------------------|----------------------------|--------------------|
| General Fund: | \$ 4,585.47                | 366 - 369          | \$ 34,138.00               | 370 - 411          |
| Water Fund:   | \$ 1,402.00                | 151 - 153          | \$ 3,086.72                | 154 - 174          |
| Sewer Fund:   | <u>- 0 -</u>               | ---                | <u>\$ 16,495.75</u>        | 154 - 174          |
| TOTALS:       | \$ 5,987.47                |                    | \$ 53,720.47               |                    |

**GRAND TOTALS: \$ 59,707.94**

MOTION TO

ADJOURN: Made by Trustee Ferree and seconded by Trustee Manning and carried.  
Meeting adjourned at 7:18 pm

Respectfully submitted by  
Anne Names, Clerk-Treasurer



**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
January 11, 2021**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Trustee Francis, Trustee Kenny, Trustee Ferree, OIC Copp, DPW Superintendent Smith, and Clerk Names

**ABSENT:** Trustee Visconti, Fire Chief Button and Attorney Patrick

**REGULAR BOARD**

**MINUTES:** of December 14, 2020 were approved on a motion made by Trustee Kenny, seconded by Trustee Ferree and carried.

**POLICE REPORT:** December report submitted by OIC Copp as follows:

Traffic Arrests: Total of 15  
0 Radar, 2 Moving Violations, 0 DWI Violations, 6  
Suspensions/Revocations and 7 All other Violations.

Complaints: Total of 31  
0 Felony, 7 Misdemeanors, 8 Violations, 0 Vehicle & Traffic, 2 CPPMS,  
0 Animal, 5 Domestic, 0 Local Law Violation, 1 Stolen Property Cases, 1  
Found Property Case, 5 Miscellaneous and 2 Pause Investigations.

Assistance/Services Rendered: Total of 29  
2 Citizen/Motorist, 5 AMR Ambulance Serv., 4 PP Fire Dept., 2 E.I.D.  
Alarms, 0 Missing Person, 0 Open Door, 0 Mental Health Transports,  
8 Check the Welfare, 4 Vacation Property Checks, 3 Steuben Co. Sheriff,  
0 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 0  
Dept. of Pubic/Works, 0 US Government, 1 Other agencies.

Cases Adopted/Closed: Total of 18  
0 Felony, 7 Misdemeanors, 3 Drug Interdictions, 8 Violations, 0 Mental  
Hygiene, 0 Warrant/FOA.

Parking Tickets: Total of 0 - 2A-5A Parking Enforcement, 0 Other.

Accidents: Total of 2- 0 Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 95

5N01 REPAIRS: None  
5N01 MILEAGE: 404  
5N02 REPAIRS: None  
5N02 MILEAGE: 286

**FIRE DEPT.  
REPORT:**

December report submitted by Chief Smith as follows:  
Total number of calls for the month were 7

0 MVA/Rescues, 2 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 3 C.O./Fire Alarm Activation, 2 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 0 Mutual Aid AMR.

Total in Service Hours: 120.5  
Average Fire Fighters Per Call: 10  
Training Hours – 0  
Training Certifications: 0  
Total in Service Hours to Date: 1998.5  
Total Number of Calls to date for the Year – 132

No major repairs to the Fire equipment  
Injuries – No injuries reported

Chief 2800 – Button responded to 57% of the calls for the month.  
Chief 2801 – Smith responded to 100% of the calls for the month.  
Chief 2802 – McCarthy responded to 43% of the calls for the month.

Three chiefs obtained fuel – 67.2 gallons, diesel 11.5 gallons

1. Monthly Department training consisted of AED refresher, Officer and Firefighter operations training.
2. Monthly equipment operation and safety checks continue.
3. The department participated in the Village Christmas Parade.

**DPW REPORT:** December report submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are at: **Well # 4 –43’, Well # 3 –26’ & Well # 2 –43’** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.



Water service @ 349 N. Hamilton turned off. Service leaks on owner's side of valve.

Water service to 340 E. High St turned off as requested by owner.

Crew performed water system operations for the Village of Riverside

Crew read water meters for the Village of Painted Post and Riverside.

NYSDOH conducted annual inspection of the Village of Painted Post and Riverside Water Systems.

Crew installed hydrant marker flags throughout the Village.

Crew completed hydrant survey throughout the Village of Painted Post and Riverside.

### **Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew performed sewer system operations for the Village of Riverside.

Sludge pressing operations at the WWTP completed until spring 2021

Mechanical failure at the WWTP. As required a report was submitted through the NYALERT system.

### **Village Streets and Walkways**

Crew continued daily picked up leaves & brush throughout the Village.

Crew swept streets throughout the Village on several occasions.

Crew assisted Clearview Tree Service with tree removals on Bronson St.

Crew removed trees along N. Hamilton from Chemung Street to W. Water (Siemen's)

Crew trimmed and removed trees throughout the Village.

Crew salted walkways and sanded street on eight occasions. (over 24" of snow for the month)

Crew plowed streets and walkways on five occasions.

Crew completed sign survey throughout the Village.

Crew filled pot holes throughout the Village on several occasions.

Crew assisted NYSDOT with catch basin cleaning along East High Street.

Crew installed missing traffic control signs throughout the Village.

Crew completed annual hearing screening as required by OSHA/PESH.

### **Buildings and Grounds**

Crew hauled weekly trash from Village facilities.

Crew continued cleaning/sanitation operations at Village Hall & DPW to address COVID 19 Virus.

Crew performed weekly equipment safety checks.

Pushed back Village compost area above the cemetery on several occasions.

Cleaned and repaired gutters at Village hall Facility.

Crew hauled fill material to Craig Park.

Crew began rebuilding Park Benches

**Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Replaced and repaired hydraulic lines on the 08 dump truck.  
Replaced front tires on Case backhoe.

**Village Cemeteries**

One burial for the month.  
Crew completed fall cleanup of West High Cemetery.

**FINANCIAL/BUDGET**

**REPORT:** No changes

**CLERKS REORT:** December report submitted by Clerk Names as follows:

All accounting is current and balanced to checkbooks and with the bank statements. Monthly reports have been provided to the mayor, board members and department heads.

The month of December was fairly quiet.

Several tax searches including final water/sewer bills were generated, Lifetime Benefit Solutions Compliance Nondiscrimination Testing was completed, NYCOM Municipal Profile was completed and had several conversations with our insurance carrier with regards to the Paid Family Leave Act.

All insurance deductions for the DPW and the Clerk were updated in payroll. All W-2's should be ready for distribution by the 14<sup>th</sup> of January.

**PLANNING BOARD:** There was no December planning board meeting.

**NEW BUSINESS:** 1. The AASHTO (American Assoc. of State Highway & Transportation Official's) has completed all of their reviews and balloting to approve the USBR11 (US Bicycle Route) in New York. This route extends from Lake Ontario down Seneca Lake, into Elmira, through Corning and Painted Post ending up at the Pennsylvania border.

2. The Village will be applying for the NYS Community Development Block Grant that is for a Water System Evaluation. The Grant request is

\$50,000 and requires a cash match of \$2500.00 from the village. A public hearing will be held next month on February 8, 2021 at 6:30 pm, before the regularly scheduled board meeting.

3. I, Trustee Francis, resolve the budget modification for account A5110.2 (Equipment) in the amount of \$18,500 from A5110.4 (Street Maintenance-Contractual) in the amount of \$18,500 for the purchase of the Bobcat equipment.

**SUSPEND ORDER**

**OF BUSINESS:** Motion made by Trustee Francis, seconded by Trustee Kenny and carried.

**PUBLIC others**

**COMMENTS:** Robert Manning of 444 W High asked why we were looking into a Water System Grant.  
He was told that it shows the Village is being proactive and to see where our water system stands.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Trustee Kenny, 2nd by Trustee Ferree and carried.

**TRUSTEE**

**COMMENTS:** Trustee Kenny asked if there was anything we did for Painted Post Choice Week. Just our support.

Trustee Francis complimented the DPW in the rust proofing of our new piece of equipment.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Ferree, seconded by Trustee Kenny and carried.

|               | <u>Abstract #14 (Dec)</u> | <u>Voucher No.</u> | <u>Abstract #15 (Jan)</u> | <u>Voucher No.</u> |
|---------------|---------------------------|--------------------|---------------------------|--------------------|
| General Fund: | \$ 80,449.99              | 330-333            | \$ 58,906.48              | 334 - 380          |
| Water Fund:   | \$ 13,307.78              | 143-145            | \$ 2,410.16               | 146 - 160          |
| Sewer Fund:   | <u>\$ 13,226.00</u>       | 124                | <u>\$ 8,704.87</u>        | 147 - 160          |
| TOTALS:       | \$106,983.77              |                    | \$ 70,021.51              |                    |

**GRAND TOTALS: \$ 176,985.28**

**MOTION** to adjourn meeting was made by Trustee Francis seconded by Trustee Kenny and carried at 7:16pm.

Respectfully submitted by: Anne Names, Clerk-Treasurer



**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
February 8, 2021**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Trustee Francis, Trustee Kenny, Trustee Ferree, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

**ABSENT:** Trustee Visconti

**REGULAR BOARD**

**MINUTES:** of January 11, 2021 were approved on a motion made by Trustee Kenny, seconded by Trustee Ferree and carried.

**POLICE REPORT:** January report submitted by OIC Copp as follows:

Traffic Arrests: Total of 20  
4 Radar, 4 Moving Violations, 3 DWI Violations, 2  
Suspensions/Revocations and 7 All other Violations.

Complaints: Total of 38  
1 Felony, 8 Misdemeanors, 8 Violations, 1 Vehicle & Traffic, 0 CPPMS,  
2 Animal, 6 Domestic, 0 Local Law Violation, 2 Stolen Property Cases, 5  
Found Property Case, 5 Miscellaneous and 0 Pause Investigations.

Assistance/Services Rendered: Total of 31  
5 Citizen/Motorist, 3 AMR Ambulance Serv., 0 PP Fire Dept., 0 E.I.D.  
Alarms, 0 Missing Person, 0 Open Door, 1 Mental Health Transports,  
5 Check the Welfare, 4 Vacation Property Checks, 5 Steuben Co. Sheriff,  
4 NY State Police, 0 Corning Police, 0 Other Agencies, 0 DA Office, 2  
Dept. of Pubic/Works, 0 US Government, 2 Other agencies.

Cases Adopted/Closed: Total of 18  
1 Felony, 8 Misdemeanors, 1 Drug Interdictions, 8 Violations, 0 Mental  
Hygiene, 0 Warrant/FOA.

Parking Tickets: Total of 0 - 2A-5A Parking Enforcement, 0 Other.

Accidents: Total of 1 - 0 Personal Injury, 1 Property Damage, 0 Other.

Total Calls for Service: 108

5N01 REPAIRS: Oil Change  
5N01 MILEAGE: 412  
5N02 REPAIRS: Oil Change  
5N02 MILEAGE: 603

1 Juvenile arrest, 1 Adult arrest for violation of order of protection, 1 death investigation of local resident (natural causes), 3 teenagers attempted entry into Police car in front of PD, replaced the intercom at the front door to the police station.

**FIRE DEPT.  
REPORT:**

January report submitted by Chief Button as follows:  
Total number of calls for the month were 7

0 MVA/Rescues, 0 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 1 Structure Fire, 0 Grass/Brush Fires, 1 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 3 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 59  
Average Fire Fighters Per Call: 11  
Training Hours – 0  
Training Certifications: 0  
Total in Service Hours to Date: 59  
Total Number of Calls to date for the Year – 7

No major repairs to the Fire equipment  
Injuries – No injuries reported

Chief 2800 – Button responded to 86% of the calls for the month.  
Chief 2801 – Smith responded to 100% of the calls for the month.  
Chief 2802 – McCarthy responded to 71% of the calls for the month.

Three chiefs obtained fuel – 55.1 gallons, diesel 17 gallons

Monthly Department training consisted of driver training, hose lays, hand tool operations.

Monthly equipment operation and safety checks continue.

The Department continued to prepare for ISO inspection in March.

Covid – 19 vaccination of firefighters has begun

**DPW REPORT:** January report submitted by Superintendent Smith as follows:

**Water Treatment and Distribution System**

Water levels at wells are at: **Well # 4 –41’, Well # 3 –25.5’ & Well # 2 – 42’** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month. Water service @ 349 N. Hamilton turned off. Service leaks on owner’s side of valve.

Water service to 340 E. High St turned off as requested by owner.

Crew performed water system operations for the Village of Riverside

Crew installed new water meter @ 27 Balcom Ave. and removed water meter @ Friendly’s.

Crew repaired 8” watermain break inform of 126 W. Hill Terrace.

Crew verified several water meter reading as requested by the clerk’s office.

Crew flushed water service at 447 Brainard and replaced water meter.

Crew repaired fire hydrant at the intersection of Charles & W. Chemung.

**Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew performed sewer system operations for the Village of Riverside.

Sludge pressing operations at the WWTP completed until spring 2021

Cummins Northeast completed annual service work on generator @ WWTP

**Village Streets and Walkways**

Crew repaired street lights along N. Hamilton and long tunnel along the bike path.

Crew salted walkways and sanded street on several occasions. (over 10” of snow for the month)

Crew plowed streets and walkways on several occasions.

**Buildings and Grounds**

Crew hauled weekly trash from Village facilities.

Crew continued cleaning/sanitation operations at Village Hall & DPW to address COVID 19 Virus.

Crew performed weekly equipment safety checks.

Pushed back Village compost area above the cemetery on several occasions.

Crew replaced lights in the Men’s bathroom @ the FD

Crew replaced intercom system and front door bell at the PD.

Crew began repairs and repainting of park picnic tables.

Crew removed all items located in the Pavilion offices.

Crew continued rebuilding Park Benches

Crew began constructing new trash containers.  
Crew removed Nativity Scene and other Christmas decorations.

**Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.  
Crew completed service work on 2013 Bobcat Skid Steer Loader.  
New York State inspection failed on Water Department Van. Borrowing pickup from Riverside.  
Crew cleaned and serviced equipment.

**Village Cemeteries**

One burial for the month.

**FINANCIAL/BUDGET**

**REPORT:** No changes

**CLERKS REORT:** January report submitted by Clerk Names as follows:

All accounting is current and balanced with our accounting system and bank statements. Monthly reports have been provided to the board members and department heads.

January has been busy as usual with many monthly, quarterly and yearly reports. The quarterly federal and state reports, the US Census Bureau quarterly property tax collection report and PERMA's quarterly report for workers compensation were both submitted.

Our payroll program was updated and year end reports were completed. All W-2's were processed and distributed on January 14, 2021. The W-3 and a copy of all W-2's were sent to the Social Security Admin., as well as, to Steuben County Risk Management.

All 1099's were processed and mailed on January 26, 2021 to all vendors who required them.

The water/sewer bill were printed and mailed out and payments are coming in at a constant rate.

Several tax searches for properties that are selling in the village were completed.

Updates for all DPW employees regarding seniority, wages and increases were sent to the Teamsters.



Contact information for Steuben County 911 and the Steuben County directory were submitted.

**PLANNING BOARD:** January 6, 2021 planning board meeting.

ATTENDANCE: Planning Board Members Present: Marcia Weber (chair), Martha Tober, Moira French, Kathleen Scolaro, Vickie Button, Art Stilwell (alternate)

Absent: None

Planning Consultant: Chelsea Robertson, Village Clerk: Anne Names

Others: Jamie Johnson, Steuben County IDA, Marsha Augustin, WENY News

Public: 4 members present

Meeting was called to order at 5:06 PM by Marcia Weber, Planning Board Chair.

1. APPROVAL OF THE MINUTES FROM SEPTEMBER 2, 2020.

Motion by: Moira French Seconded by: Vickie Button Carried.

3. OLD BUSINESS: Review of Tyoga Container Noise and Vibration Studies • C. Robertson told the Board that in September we had the traffic study and now we have the results of the noise and vibration impact studies. Chris Morral from Tyoga Container and Ethan Huff from VibraTech spoke addressed the two studies and answered questions about their findings.

E. Huff said that two studies were performed on West Water Street using 24-hour noise and vibration ambient background levels. The initial study was based on 100 passes per day. They compared these existing vibration levels with the recommended levels of vibration impact by the Federal Transportation Administration (FTA) and found that the levels would be in the gray area for those homes on West Water Street closest to the potential Tyoga Container site. After recording the actual data from West Water Street, they reran their calculations and found that 70 passes per day would put projected levels within the limits recommended by the FTA. When asked for clarification on whether a pass is a single trip or a round trip with a truck, M. Weber was told that a “pass” is a single trip, so we’re talking about 35 round trips with a truck going to and from the location to be considered 70 passes. Low end vibration levels, both recorded and projected, are well within any criteria even for the most fragile or historic structure. That makes 70 passes an acceptable range and 100 passes slightly in excess of the criteria. M. Weber asked if there is any way to limit the vibration impact. C. Morral from Tyoga said that starting and stopping affects noise and vibration levels, but that’s already factored in. The trucks they used for the studies were loaded with corrugated, and the

trucks tend to cube out before they weigh out. The speed used was 20 m.p.h. and 25 m.p.h.

The 24-hour noise impact study was done using noise monitors at three locations on West Water Street. The study was based on 100 passes. Recorded noise levels for the study were compared with those existing noise levels and found to be within the allowable noise levels for daytime (7 a.m. to 10 p.m.) and nighttime (10 p.m. to 7 a.m.). They are not expecting trucks to be running at night. Also, projections at 75% and 50%, based on FTA and FHWA criteria for both daytime and nighttime, are found to be compliant with the Painted Post zoning law with respect to daytime and nighttime noise level. When asked by a board member if tenants will have to conform to the same guidelines, they were told that the studies and projections were done by weight, so regardless of what someone is trucking a full load would have the same results. M. Weber told the board that they have received the Letter of Intent from Tyoga, have heard the results of the traffic study, noise and vibration impact studies and the next step would be for a motion to deem the final application complete.

Motion by: Art Stilwell, Seconded by: Vickie Button Carried.

2. NEXT MEETING: Wednesday, February 3, 2021  
Applications Due: Tuesday, January 19, 2021

3. ADJOURNMENT: Motion: To adjourn the meeting  
Motion by: Martha Tober Seconded by: Moira French Carried.  
Meeting was adjourned at 6:36 PM by Marcia Weber.  
Minutes taken by Chelsea Robertson, Planning Consultant.

**NEW BUSINESS:** 1. The Village to approved by resolution the NYS Community Development Block Grant that is for a Water System Evaluation. The Grant request is \$50,000 and requires a cash match of \$2500.00 from the village.

Resolution by the Village of Painted Post approving and endorsing a grant application to NYS Office of Community Renewal Community Development Block Grant program.

**WHEREAS**, the Village of Painted Post is applying to the NYS Office of Community Renewal for a program grant under the Community Development Block Grant Community Planning Program to conduct an evaluation of Village of Painted Post Water System components, a site located within the territorial jurisdiction of this Village of Painted Board of Trustees; and

**WHEREAS**, as a requirement of these programs, said Village of Painted Post must obtain the approval and endorsement of the governing body of the municipality in which the project is located.

**NOW, THEREFORE, be it resolved** that the Village of Painted Post Board of Trustees hereby does approve and endorse the application of Village of Painted for a grant under the Community Development Block Grant Program for a project known as Village of Painted Post Water System Evaluation and located within this community. This grant application request is \$50,000 for the contractual cost of the Water System Evaluation. The Village match is \$2,500. The total project cost is \$52,500.

|               |                       |                    |                       |
|---------------|-----------------------|--------------------|-----------------------|
| Mayor Foster  | <u>  </u> Y <u>  </u> | Dep. Mayor Francis | <u>  </u> Y <u>  </u> |
| Trustee Kenny | <u>  </u> Y <u>  </u> | Trustee Ferree     | <u>  </u> Y <u>  </u> |

2. Village Board to vote on the Police Reform Plan.

Motion to approve made by Deputy Mayor Francis, 2<sup>nd</sup> by Trustee Kenny

Mayor Foster thanked Office In Charge Copp for all of his work on the reform plan.

3. Resolution for approval of the “Pandemic Operations Plan” that the Governor signed into legislation, Chapter 168 of the Laws of 2020.

I, Trustee Ferree, approve the resolution.

Mayor Foster thanked Deputy Mayor Francis for all his work on the Pandemic Operations Plan.

4. Review and approve the new sewer and sot rates that have not been increase in 12 years. The sewer quarter connection fee will be \$45.00 (currently \$15/qtr.) and SOT (loan repayment) will increase to \$1.20/cu ft. (currently \$1.15/cu ft.)

This increase will take affect in April 2021 which will cover the first quarter of 2021 (Jan. – March).

Motion to approve Trustee Kenny, 2<sup>nd</sup> Trustee Ferree

**SUSPEND ORDER**

**OF BUSINESS:** Motion made by Deputy Mayor Francis, seconded by Trustee Kenny and carried.

**PUBLIC others**

**COMMENTS:** Emily Northrup of 582 W. High St. asked if the sale with Tyoga Container had been finalized yet. The Mayor stated that it had not. Emily also asked if we were holding Colonial Days or not. Deputy Mayor Francis stated that no final decision had been made at this time.

Mike Hansford of 302 W. Water St. commented on some of the conditions with regards to the Tyoga project such as traffic speed, lighted crosswalks and “no” parking of the south side of W. Water.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Trustee Kenny, 2nd by Trustee Ferree and carried.

**TRUSTEE**

**COMMENTS:** Mayor Foster stated that the budget process is in motion.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Ferree, seconded by Deputy Mayor Francis and carried.

|               | <u>Abstract #16 (Jan)</u> | <u>Voucher No.</u> | <u>Abstract #17 (Feb)</u> | <u>Voucher No.</u> |
|---------------|---------------------------|--------------------|---------------------------|--------------------|
| General Fund: | \$ 2,618.37               | 381 – 388          | \$ 28,414.97              | 389 - 437          |
| Water Fund:   | \$ 264.64                 | 161 - 166          | \$ 5,521.42               | 167 - 195          |
| Sewer Fund:   | <u>\$ 110.70</u>          | 161 - 169          | <u>\$ 7,783.43</u>        | 170 - 195          |
| TOTALS:       | \$ 2,993.71               |                    | \$ 41,719.82              |                    |

**GRAND TOTALS: \$ 44,713.53**

**MOTION** to adjourn meeting was made by Trustee Kenny seconded by Deputy Mayor Francis and carried at 7:28pm.

Respectfully submitted by: Anne Names, Clerk-Treasurer



**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
March 8, 2021**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Francis, Trustee Kenny, Trustee Ferree, OIC Copp, Fire Chief Button, DPW Superintendent Smith, Attorney Patrick and Clerk Names

**ABSENT:** Trustee Visconti

**REGULAR BOARD**

**MINUTES:** of February 8, 2021 were approved on a motion made by Trustee Ferree, seconded by Deputy Mayor Francis and carried.

**POLICE REPORT:** February report submitted by OIC Copp as follows:

Traffic Arrests: Total of 23  
4 Radar, 5 Moving Violations, 2 DWI Violations, 2 Suspensions/Revocations and 10 All other Violations.

Complaints: Total of 37  
3 Felony, 7 Misdemeanors, 9 Violations, 0 Vehicle & Traffic, 0 CPPMS, 0 Animal, 0 Domestic, 1 Local Law Violation, 9 Stolen Property Cases, 1 Found Property Case, 7 Miscellaneous and 0 Pause Investigations.

Assistance/Services Rendered: Total of 30  
2 Citizen/Motorist, 3 AMR Ambulance Serv., 1 PP Fire Dept., 0 E.I.D. Alarms, 0 Missing Person, 0 Open Door, 1 Mental Health Transports, 6 Check the Welfare, 4 Vacation Property Checks, 2 Steuben Co. Sheriff, 5 NY State Police, 1 Corning Police, 1 Other Agencies, 0 DA Office, 3 Dept. of Pubic/Works, 0 US Government, 1 Other agencies.

Cases Adopted/Closed: Total of 22  
3 Felony, 7 Misdemeanors, 1 Drug Interdictions, 9 Violations, 2 Mental Hygiene, 0 Warrant/FOA.

Parking Tickets: Total of 0 - 2A-5A Parking Enforcement, 0 Other.

Accidents: Total of 2 - 0 Personal Injury, 2 Property Damage, 0 Other.

Total Calls for Service: 114

5N01 REPAIRS: None

5N01 MILEAGE: 323

5N02 REPAIRS: None

5N02 MILEAGE: 546

Police Reform is complete and submitted to the State.

**FIRE DEPT.  
REPORT:**

February report submitted by Chief Button as follows:

Total number of calls for the month were 6

0 MVA/Rescues, 3 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 1 Grass/Brush Fires, 0 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 1 C.O./Fire Alarm Activation, 1 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 71

Average Fire Fighters Per Call: 10

Training Hours – 0

Training Certifications: 0

Total in Service Hours to Date: 130

Total Number of Calls to date for the Year – 13

No major repairs to the Fire equipment

Injuries – No injuries reported

Fuel Usage = Gas - 67.9 gallons and Diesel 3 53.8 gallons

Chief 2800 – Button responded to 67% of the calls for the month.

Chief 2801 – Smith responded to 83% of the calls for the month.

Chief 2802 – McCarthy responded to 33% of the calls for the month.

**Fire Department Activities/Community Services**

1. Monthly Department training Hazmat Awareness.
2. Monthly equipment operation and safety checks continue.
3. The Department continued to prepare for ISO inspection in March.
4. Covid – 19 vaccination of firefighters has continues

**DPW REPORT:** February report submitted by Superintendent Smith as follows:

### **Water Treatment and Distribution System**

Water levels at wells are at: **Well # 4 –40’, Well # 3 –25.5’ & Well # 2 – 42’** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.  
Water service @ 349 N. Hamilton turned off. Service leaks on owner’s side of valve.

Water service to 340 E. High St turned off as requested by owner.

Water Service @ 10237 Oak Wood turned off. Leak on Owners side.

Crew turned water service to Friendly’s off to allow for demolition.

Crew performed water system operations for the Village of Riverside

Crew installed new water meters @ 457/459 & 465/467 Brainard.

Crew flushed water service and cleaned corporation stop @ 548 W. High St.

Annual flow meter calibration completed at the WTP.

### **Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew performed sewer system operations for the Village of Riverside.

Annual flow meter calibration completed at the WWTP.

Annual wastewater sewer flow at the WWTP completed and submitted to the NYSDEC

Sludge pressing operations at the WWTP completed until spring 2021

### **Village Streets and Walkways**

Crew plowed and/or salted walkways on 12 occasions.

Crew plowed and/or sanded streets on 13 occasions.

Crew plowed sidewalks throughout the Village on one occasion.

Ordered and received over 100 tons of salt

Crew filled potholes throughout the Village.

### **Buildings and Grounds**

Crew hauled weekly trash from Village facilities.

Crew continued cleaning/sanitation operations at Village Hall & DPW to address COVID 19 Virus.

Crew performed weekly equipment safety checks.

Crew repainted restrooms and hallways at Village Hall.

Crew began building picnic tables for use in Craig Park.

Crew continued rebuilding Park Benches

Crew began constructing new trash containers.

P & J repaired heating issues at the Village Hall.

Crew along with Hartman Electric repaired emergency blue light at the intersection of W. High & Charles.

Prepared and posted required Department of Labor injury report.

Prepared and submitted annual SARA Title II documents



**Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.

Rear backline on Unit #12 (F250) replaced.

Replaced starter on F550 and bearing in frontend replaced by Eagle Transmission.

New York State inspection failed on Water Department Van. Borrowing pickup from Riverside.

Monroe Tractor performed 1000 Hours service on 2019 backhoe.

**Village Cemeteries**

Three burials for the month.

**FINANCIAL/BUDGET**

**REPORT:** No changes

**CLERKS REORT:** February report submitted by Clerk Names as follows:

All accounting is current and balanced with our accounting system and bank statements. Monthly reports have been provided to the board members and department heads.

I completed the annual handicap report for the Dept. of Motor Vehicles.

The water/sewer late notices (134) were processed and mailed out.

I attended the planning board ZOOM meeting on February 3, 2021.

A report confirming the wages of one of our employees from July 2019 thru June 30, 2020 was completed for the Department of Labor.

I have been working on the budget with Mayor Foster.

**PLANNING BOARD:** February 3, 2021 planning board meeting.

Planning Board Members Present: Marcia Weber (chair), Martha Tober, Moira French, Kathleen Scolaro, Art Stilwell (alternate)

Absent: Vickie Button

Planning Consultant: Chelsea Robertson Village Clerk: Anne Names

Others: Travis Ferree & Danielle Kenny– Village Trustee, Chris Morral – Tyoga, Jamie Johnson – Steuben County IDA, Jill Staats – Steuben County IDA, Representatives from Larson Design Group, Ralph Foster – Village Mayor

Approx. 8 members of the public present

1. The meeting was called to order at 5:45 PM by Marcia Weber, Planning Board Chair.

2. APPROVAL OF THE MINUTES FROM JANUARY 6, 2021.  
Motion by: Art Stilwell, seconded by Martha Tober and carried.

3. OLD BUSINESS: Tyoga Container Project Complete Application Review Marcia, Planning Board Chair, gave the following summary - Many documents for this project have been reviewed. Those documents include an Environmental Impact Statement, a Stormwater Prevention Pollution Plan, a Traffic Study, a Noise Study and a Vibration Study. We have conducted two formal public hearings, one on June 3rd and the other on July 22nd. We, along with our Southern Tier Central Regional Planning and Development Board consultant, have received, listened to and responded to countless public comments that came from either phone calls, emails or FOIL requests. We have gone back to the applicant with questions from the Planning Board and from the Village residents about the project and the studies, and we have shared the answers that we have received with the Board and the residents. At our meeting today we need to do two things:

1) Determine the environmental significance of the project under SEQR (NYS Environmental Quality Review Act).

2) Determine the approval, denial or modified approval of the Special Use Permit requested by Tyoga for this project.

It's been our responsibility as a Planning Board to identify the impacts of this project on a variety of environmental topics listed in SEQR.

Those that we highlighted at our may meeting were "small impacts" regarding land, surface water, historic resources, consistency with community character, and noise, odor and light. We identified a "moderate to large impact" regarding transportation. Our role is to determine whether we can adequately mitigate the impact of transportation or other issues by setting conditions that the applicant must follow as a part of the Special Use permit.

Chelsea, Planning Board Consultant, led the Board through the review so they could determine whether to decide on approval, denial or modified approval for the Special Use Permit application. She explained the difference between a negative SEQR declaration and a positive one. She said that the DEC signed off on the water impact and that the rest of the impacts come down to noise and vibration. Marcia noted that the property is zoned industrial. Chelsea explained that while it is an industrial site and always has been, the public concern stems from the number of years that it

was vacant and quiet and how the possible use of the site will impact the neighborhood through noise and traffic.

It was also noted that the Village went through the process of updating their Comprehensive Plan two years ago and then updated the zoning law. When West Water Street zoning was discussed, the zoning committee agreed that the area on West Water Street would remain zoned industrial.

Moira, Planning Board member, brought up the concern someone had about rail use and Chelsea explained that plan submitted had zero use of rail. The plan says that the use of the rail would be retained by the Village. If at a later date Tyoga would like use of the rail they would have to go through the whole process again and do a site plan amendment as well as strike a deal for use of the rail with the Village, as it will be owned and maintained by the Village.

Moira also wondered if the planting of trees would help with the noise and vibration issues. There is proposed tree planting on the site, but that wouldn't really have an effect on the trucks traveling on the street. Chelsea noted that the thing that helps vibration is distance. Travis, Village Trustee, said that there are two ways to mitigate the impact of vibration from the trucks and that is to either modify the suspension system on the vehicle or increase the mass.

Chelsea explained a Special Use Permit. A Special Use Permit in the Village allows you to apply for a use that is an allowed use, but with conditions. Marcia then went through the suggested mitigation list –  
\*A maximum of 35 trucks (70 truck trips) during the hours of 6am and 10pm. These are the hours of operation. The trip amounts are the number that the study settled on. There was an additional recommendation of limiting truck traffic during peak hours (7-8am, noon-1pm and 23pm).

\*Noise would not exceed 55 decibels.

\*Asked for a lighted crosswalk and additional signage, paid for by Tyoga, along West Water Street to enter the park. The main concern was children crossing the road to get to the park.

\*Asked for a speed limit of 20 mph.

\*Asked for a road use agreement between the Village and Tyoga that would pay for any additional damage caused by Tyoga trucks. The Village will mill and repave West Water Street before Tyoga is operational. This way the Village will be able to determine if Tyoga is causing more damage to the street than just the usual wear and tear from traffic. There will be an evaluation every five years to determine this.

\*Asked for removal of on-street parking along West Water Street on the south side from Steuben to the Tyoga site prior to Tyoga becoming operational. Art Stilwell said that he has not seen cars parked on the south side of the street, but that it would be a good idea to post "No parking" signs there.

\*Asked for widening of the road at the Tyoga site entrance within the existing right of way on their site.

\*Asked that the fence around their site be no more than six feet tall and without razor wire.

\*Requested that the maximum weight of the truck be 42,000 lbs. weight.

Art Stilwell and the rest of the Planning Board all agreed that the what's included in the plan that they've been reviewing over the past 15 months addresses all the concerns about increased traffic on the road.

Chelsea reiterated to the Planning Board that a "Negative Declaration of Environmental Significance" means you agree the mitigation efforts are enough to mitigate any negative environmental impacts. And that a "Positive Declaration of Environmental Significance" means you believe there needs to be alterations to the plan and or the mitigation efforts ARE NOT enough to mitigate negative impacts. The board discussed this to ensure they all understood what they are voting for.

There was a vote to issue and file a Negative Declaration of Environmental Significance, based upon the above-mentioned mitigation efforts being implemented as a part of the Special Use permit.

Motion made by: Art Stilwell, seconded by Moira French and carried.

The next step was a vote on the Special Use Permit.

Chelsea explained the options for the vote as follows:

- Approve the Special Use Permit outright
- Approve with conditions • Modified approval - requesting a change to the applicant's actual plan
- Deny the application – which must include an explanation why.

There was then a motion made to approve with conditions. The conditions are:

\*A maximum of 35 trucks from 6am to 10pm.

\*Noise would not exceed 55 decibels.

\*One lighted walkway crossing with additional signage that's paid for by Tyoga

\*Hours of operation in two shifts from 6a.m. to 2:30p.m. and 2:30 pm to 10:30 pm \*Maximum number of trucks in peak hours to be seven total, which would be fourteen trips.

\*Road use agreement to be made between the Village of Painted Post and Tyoga after the road has been repaved.

\*Removal of on-street parking along West Water Street on the south side from Steuben and Tyoga prior to becoming operational

\*Widening of the road on the Tyoga site entrance within the existing right of way

\*A fence around the site to be no more than six feet in height and no razor or barbed wire on the fence

\*Requested that the maximum weight of the truck be 42,000 lbs. weight.

\*West Water Street speed limit to be 20 mph, with Painted Post to enforce the speed limit

\*Additional signage of no parking

Motion made by: Art Stilwell, seconded by Martha Tober and carried.

4. NEXT MEETING: Wednesday, March 3, 2021

5. Motion: To adjourn the meeting was made by Martha Tober, seconded by Art Stilwell and carried.

Meeting was adjourned at 6:31 PM by Marcia Weber.

Minutes taken by Chelsea Robertson, Planning Consultant.

**NEW BUSINESS:**

1. Village Board reviewed the proposed changes to the Village Rates and Fees and they were approved on a motion made by Deputy Mayor Francis and seconded by Trustee Kenny and carried.

2. Project "Clean Up" is for our trustees to identify Village properties that are not within Village code such as homes in disrepair, cars on property, excessive trash on property, etc.

3. Village Board to review the Vehicle & Traffic laws. A public hearing will be held in May before the regular board meeting to approve the changes and to pass LL#1-2021

4. Fire Department is requesting permission to hold it's Memorial Day event the end of May.

Motion approved by Trustee Kenny, seconded by Trustee Ferree and carried.

5. Resolution to approve budget transfer from the FD Turnout Gear Reserve account (A236) to the FD Turnout Gear expense fund (A3410.41) in the amount of \$8220.60.

I, Trustee Kenny, move to adopt the above resolution

6. The Village will need to adopt the Steuben Co. Hazard Mitigation Plan resolution at the April meeting. Board members can review plan at this site: <https://steubencony.org/pages.asp?PID=12891>.

7. Village to hold a budget workshop on Thursday, March 18, 2021 at 4:00pm. This workshop is open to the public.

**SUSPEND ORDER OF BUSINESS:**

Motion made by Deputy Mayor Francis, seconded by Trustee Kenny and carried.

**PUBLIC others COMMENTS:**

Robert Manning of 444 W High St. asked if we would be requesting any relief funds out of the COVID relief package.

Emily Northrup of 582 W. High St. asked if the sale with Tyoga Container had been finalized yet. The Mayor stated that it had not. Emily also asked if we still plowed the village sidewalks.

Michelle VonAlmen of 342 W Water St. asked if project cleanup could be a community project especially for those who may help.

Wally Marrisbitt of 440 W High St. asked what the status is of our "missing" trustee. Mayor Foster stated that until we received a signed letter of resignation, we are unable to anything.

**RESUME ORDER OF BUSINESS:**

Motion made by Trustee Kenny, 2nd by Deputy Mayor Francis and carried.

**TRUSTEE COMMENTS:**

Deputy Mayor Francis stated that Colonial Days has been postponed this year due to COVID-19 but next year we should be able to hold it.

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Ferree, seconded by Trustee Kenny and carried.

Abstract # 18 (Mar)

|               |                    |           |
|---------------|--------------------|-----------|
| General Fund: | \$ 36,874.35       | 438 – 479 |
| Water Fund:   | \$ 11,773.23       | 196 - 216 |
| Sewer Fund:   | <u>\$ 6,688.80</u> | 198 - 215 |
| TOTALS:       | \$ 55,336.38       |           |

March 8, 2021

**GRAND TOTALS: \$ 55,336.38**

**MOTION** to adjourn meeting was made by Trustee Kenny seconded by Deputy Mayor Francis and carried at 7:43pm.

Respectfully submitted by: Anne Names, Clerk-Treasurer





**VILLAGE OF PAINTED POST  
REGULAR BOARD MEETING  
April 5, 2021**

**The Regular Meeting of the Board of Trustees for the Village of Painted Post was called to order with the Pledge of Allegiance by Mayor Foster at 7:00PM.**

**PRESENT:** Mayor Foster, Deputy Mayor Francis, Trustee Kenny, Trustee Ferree, OIC Copp, DPW Superintendent Smith, Attorney Patrick and Clerk Names

**ABSENT:** Fire Chief Button

**REORGANIZATIONAL MEETING: APPOINTMENTS AS FOLLOWS**

|                                |  |
|--------------------------------|--|
| Building Inspectors            | Bryan Hallgren – Town of Erwin<br>One (1) year |
| Official Newspaper             | The Leader                                     |
| Official Depositories          | M & T Bank & Chemung Canal Trust               |
| <u>Village Attorney</u>        | Craig Patrick, Esq.                            |
| <u>Planning Board</u>          | <u>Term to expire (5yrs)</u>                   |
| Vickie Button                  | March 2026                                     |
| Moira French                   | March 2024                                     |
| Martha Tober                   | March 2023                                     |
| Marcia Weber - Chair           | March 2026 **                                  |
| Kathleen Scolaro               | March 2025                                     |
| <u>Alternates</u>              |  |
| Art Stilwell                   | March 2026 **                                  |
| VACANT                         |  |
| <u>Zoning Board of Appeals</u> | <u>Term to expire (5yrs)</u>                   |
| Chair - -----                  |  |
| Nancy Foster                   | March 2024                                     |
| Elton Harris                   | March 2022                                     |
| David Togni                    | March 2026 **                                  |
| Priscilla Tallman              | March 2024 - Alternate                         |
| Sam Gullo                      | March 2024 - Alternate                         |
| <u>Fire Department</u>         |  |
| Engineer/Purchasing Officer    |  |

Brian J. McCarthy

March 2022

**BOARD COMMITTEE APPOINTMENTS**  
**As of April 5, 2021**

|                             |  |
|-----------------------------|--|
| Deputy Mayor                | Brian Francis                            |
| Budget, Finance & Insurance | Ralph Foster *<br>Anne Names – Treasurer |
| Public Works                | Danielle Kenny *                         |
| Fire Department             | Travis Ferree *                          |
| Grant Research/Writing      | Brian Francis                            |
| Planning Board Liaison      | Travis Ferree                            |
| Police Department           | Brian Francis *<br>Danielle Kenny        |
| Parks & Recreation          | Brian Francis                            |
| Liaison to Colonial Days    | Brian Francis                            |

\* = Organizational Chair

New Appointments and Board Committee Appointments were approved on a motion by: Trustee Ferree, seconded by Trustee Kenny and passed by all.

**REGULAR BOARD**

**MINUTES:** of March 8, 2021 were approved on a motion made by Trustee Ferree, seconded by Trustee Kenny and carried.

**POLICE REPORT:** March report submitted by OIC Copp as follows:

Traffic Arrests: Total of 42

4 Radar, 3 Moving Violations, 2 DWI Violations, 9 Suspensions/Revocations and 24 All other Violations.

Complaints: Total of 55

2 Felony, 13 Misdemeanors, 7 Violations, 2 Vehicle & Traffic, 1 CPPMS, 2 Animal, 1 Domestic, 4 Local Law Violation, 4 Stolen Property Cases, 1 Found Property Case, 18 Miscellaneous and 0 Pause Investigations.

Assistance/Services Rendered: Total of 46

6 Citizen/Motorist, 14 AMR Ambulance Serv., 2 PP Fire Dept., 0 E.I.D. Alarms, 0 Missing Person, 0 Open Door, 4 Mental Health Transports, 1 Check the Welfare, 4 Vacation Property Checks, 3 Steuben Co. Sheriff, 10 NY State Police, 0 Corning Police, 1 Other Police Agencies, 0 DA Office, 0 Dept. of Pubic/Works, 0 US Government, 1 Other agencies.

Cases Adopted/Closed: Total of 29

2 Felony, 13 Misdemeanors, 3 Drug Interdictions, 7 Violations, 5 Mental Hygiene, 0 Warrant/FOA.

Parking Tickets: Total of 0 - 2A-5A Parking Enforcement, 0 Other.

Accidents: Total of 1 - 1 Personal Injury, 0 Property Damage, 0 Other.

Total Calls for Service: 173

5N01 REPAIRS: Summer tires on

5N01 MILEAGE: 520

5N02 REPAIRS: Tow/Replace Starter

5N02 MILEAGE: 718

**FIRE DEPT.  
REPORT:**

March report submitted by Chief Button as follows:

Total number of calls for the month were 13

3 MVA/Rescues, 4 Service Call, 0 Vehicle Fire, 0 Searches, 0 Chimney Fire, 0 Structure Fire, 0 Grass/Brush Fires, 2 Hazardous Conditions, 0 Vehicles Leaking Gas, 0 Storm Flooding, 0 C.O./Fire Alarm Activation, 4 Mutual Aid Fires, 0 Mutual Aid MVA, 0 Searches, 0 Mutual Aid Medical and 1 Mutual Aid AMR.

Total in Service Hours: 217.5

Average Fire Fighters Per Call: 10

Training Hours – 0  
Training Certifications: 0  
Total in Service Hours to Date: 3475.5  
Total Number of Calls to date for the Year – 26

No major repairs to the Fire equipment  
Injuries – No injuries reported

Fuel Usage = Gas – 70.6 gallons and Diesel 33.6 gallons

Chief 2800 – Button responded to 85% of the calls for the month.  
Chief 2801 – Smith responded to 100% of the calls for the month.  
Chief 2802 – McCarthy responded to 31% of the calls for the month.

### **Fire Department Activities/Community Services**

Monthly department training Hazmat Awareness decontamination, metering, vehicle stabilization.  
Monthly equipment operation and safety checks continue.  
The department attended the ISO inspection of the Village Fire Dept. and Water Dept.  
Covid – 19 vaccination of firefighters has continued  
Annual service and inspection of fire extinguisher completed.

**DPW REPORT:** March report submitted by Superintendent Smith as follows:

#### **Water Treatment and Distribution System**

Water levels at wells are at: **Well # 4 –43’, Well # 3 –27’ & Well # 2 –42’** of water above the pump.

Trans-loading Facility operations. Hauled ZERO Gallons for the month.

Water service @ 349 N. Hamilton turned off. Service leaks on owner’s side of valve.

Water service to 340 E. High St turned off as requested by owner.

Water Service @ 10237 Oak Wood turned off. Leak on Owners side.

Crew performed water system operations for the Village of Riverside  
Completed quarterly water meter readings for the Village of Painted Post and Riverside.

Crew completed color coding fire hydrants in the Village of Painted Post and Riverside.

Crew flushed water service and cleaned corporation stop at several location throughout the Village.

#### **Sanitary Sewer Treatment and Collection System**

Crew completed monthly jet cleaning of problem areas of the sanitary sewer collection system.

Crew performed sewer system operations for the Village of Riverside.

Sludge pressing operations at the WWTP for 2021 has begun.

Annual testing of backflow devices at the WWTP completed.

Covid-19 sampling for the state continues at the WWTP

### **Village Streets and Walkways**

Crew sanded streets on one occasion.

Crew began weekly pickup of leaves and brush.

Swept streets throughout the Village on several occasions.

Crew began spring cleanup of parks, green spaces and boulevards

Crew repaired Village Street light along Hamilton

### **Buildings and Grounds**

Crew hauled weekly trash from Village facilities.

Crew continued cleaning/sanitation operations at Village Hall & DPW to address COVID 19 Virus.

Crew performed weekly equipment safety checks.

Annual testing of backflow device at the Village Hall completed.

Annual inspection of fire extinguisher at DPW, Water & Sewer Department and Village Hall Completed

Crew completed building picnic tables for use in Craig Park.

Crew completed rebuilding Park Benches.

Crew began cleanup work at flower beds and planter areas.

Crew completed constructing new trash containers.

### **Equipment Maintenance**

Performed maintenance and repairs on DPW, FD and PD equipment.

Replaced front tires on Unit #12 (F250)

Replaced rear tires on 02 Sterling Dump Truck.

New York State inspection failed on Water Department Van. Borrowing pickup from Riverside.

Completed annual service work on Mowers, Trimmers and backpack blowers.

Completed service and repairs to DPW utility trailer

### **Village Cemeteries**

Three burials for the month.

Crew began spring cleanup of West High and Fairview Cemeteries

Superintendent Smith also stated that mid to late May the new Dump Truck should be ready and that we would take final action on it in June.

**FINANCIAL/BUDGET**

**REPORT:** No changes

**CLERKS REORT:** March report submitted by Clerk Names as follows:

All accounting is current and balanced to date. Monthly reports for all accounts have been reconciled with the bank statement and been provided to the mayor, board members and department heads.

Mayor Foster and I worked on the budget numbers throughout the month. One budget workshop was held on Friday, March 18th at 4:00 pm. One village resident attended. A public hearing has been scheduled for April 5, 2021 at 6:30pm to present the budget to the public before the regular board meeting takes place at 7:00pm.

I attended the planning board meeting that was held on March 3, 2021 via ZOOM.

I have completed and submitted the "Pre-budget Constitutional Tax Limit" report.

The US Census Quarterly report, Life Benefits Solutions Insurance report and the end of year PERMA (WC) report for 2020 have been completed, along with a report for Social Security Administration on one of our employees.

I spent several hours reviewing all documents from the Tyoga Container project as they relate to the Article 78 that has been filed.

**PLANNING BOARD:** March 3, 2021 planning board meeting.

Planning Board Members Present: Marcia Weber (chair), Martha Tober, Moira French, Kathleen Scolaro, Vickie Button, Art Stilwell (alternate)

Absent: None

Planning Consultant: Chelsea Robertson Village Clerk: Anne Names  
Others: Travis – Village Trustee, Chris Morral – Tyoga, Ralph Foster - Mayor

Approx. 4 members of the public present

1. Meeting was called to order at 5:35 PM by Marcia Weber, Planning Board Chair.

2. APPROVAL OF THE MINUTES FROM FEBRUARY 3, 2021

It was understood that the meeting minutes, as written, accurately reflect what happened at the meeting. But there were questions concerning clarification of two of the conditions. The board agreed to approve the meeting minutes as written for the February 3rd meeting.

Motion by: Martha Tober Seconded by: Kathleen Scolaro and Carried.

Due to the need for clarification and correction of two the conditions placed at the February 3rd, 2021 meeting; a motion was made for the following clarification:

For Noise, this should have read: "Noise not to exceed 55dB at night and 65dB during the day". This is what was referenced in the studies and is also the standard required by the Village of Painted Post Zoning Law. The board is simply requiring Tyoga to comply with the existing Zoning law.

For weight of truck. This should be clarified to say "42,000lbs payload weight". Meaning not the total weight of the truck, but rather the total weight of the contents of the truck.

The intent for all of the conditions, including these two, was to be completely consistent with the engineered studies provided and the Village Zoning law.

The planning board made a motion to clarify two conditions passed last month with the approval of the Tyoga Container Special Use permit on West Water street. Clarification shall be that noise is not to exceed 55dB at night and 65dB during the day as is required by the Village Zoning Law and that the maximum payload weight of the trucks shall be 42,000lbs.

Motion by: Martha Tober, Seconded by: Kathleen Scolaro and Carried.

3. OLD BUSINESS: NONE

4. NEXT MEETING: Wednesday, April 7, 2021

5. ADJOURNMENT: Motion: To adjourn the meeting

Motion by: Vickie Button, Seconded by: Kathleen Scolaro and Carried.

Meeting was adjourned at 6:10 PM by Marcia Weber.

Minutes taken by Chelsea Robertson, Planning Consultant

**NEW BUSINESS:** 1. Village Board to adopt a Resolution allowing the Clerk-Treasurer to add any unpaid water/sewer bills and property clean-up charges as a re-levy on the 2021-2022 Village Taxes.

I, Deputy Mayor Francis, move the adoption for the re-levy of unpaid water/sewer bills and property clean-up charges on the 2021-2022 Village Taxes.

2. Village Board to pass the 2021– 2022 village budget. The tax levy will be \$1,115,698 resulting in a tax rate of 12.392391 per \$1,000 which is \$0.06 increase over last year.

Motion made by Trustee Kenny, seconded by Trustee Ferree  
All in favor - 4            Against - 0    and    Carried

3. Resolution from Wayne-Finger Lakes BOCES to participate in the upcoming Cooperative Natural Gas Bid (WFL 2021-19) for the period of October 1, 2021 through September 30, 2022. This resolution to be approved, signed and returned along with the participant information form.

Motion to approve was made by Trustee Ferree, seconded by Trustee Kenny and Carried

4. Resolution Adopting the Steuben County Hazard Mitigation Plan

WHEREAS, the Village of Painted Post, with assistance from the County of Steuben, has gathered information and prepared the Steuben County Multi-Jurisdictional Hazard Mitigation Plan (the “Plan”); and

WHEREAS, the Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 as amended; and

WHEREAS, the Village of Painted Post Board has reviewed the Plan and affirms that the Plan will be updated no less than every five years; now, therefore, be it

RESOLVED, that this Village of Painted Post Board does hereby adopt the Steuben County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan including all correction as may be required by FEMA and as revised from time to time.

ADOPTED THIS 5th day of April, 2021 by Deputy Mayor Francis and carried.



5. The Village Board will move forward with regards to the Vehicle Laws and Fine Schedule. A public hearing will be held before the May board meeting on 5/10/21 at 6:30pm

Motion approved by Trustee Kenny, seconded by Trustee Ferree and carried.

**SUSPEND ORDER**

**OF BUSINESS:** Motion made by Deputy Mayor Francis, seconded by Trustee Ferree and carried.

**PUBLIC others**

**COMMENTS:** Emily Northrup of 582 W. High St. asked about the houses that are out of Village compliance and what the green tags were on the fire hydrants. Also Emily thanked Trustee Francis for all his hard work on Craig Park, not only on the dog park but all the new activities/games he has built.

Wally Marribitt of 440 W High St. asked for an update on Trustee Visconti. Mayor Foster stated that we have received a signed resignation letter from Trustee Visconti.

**RESUME ORDER**

**OF BUSINESS:** Motion made by Deputy Mayor Francis, 2nd by Trustee Kenny and carried.

**TRUSTEE**

**COMMENTS:** None

**AUTHORIZATION:** to pay audited bills for the Village on a motion made by Trustee Ferree, seconded by Trustee Kenny and carried.

|               | <u>Abstract #19 (Mar)</u> | <u>Voucher #</u> | <u>Abstract #20 (Apr)</u> | <u>Voucher #</u> |
|---------------|---------------------------|------------------|---------------------------|------------------|
| General Fund: | \$ 5,439.63               | 480 - 486        | \$ 28,136.30              | 487 - 530        |
| Water Fund:   | \$ 238.60                 | 217 - 221        | \$ 10,499.06              | 222 - 239        |
| Sewer Fund:   | <u>\$ 1,530.22</u>        | 217 - 220        | <u>\$ 8,022.90</u>        | 222 - 241        |
| TOTALS:       | \$ 7,208.45               |                  | \$ 46,658.26              |                  |

**GRAND TOTALS: \$ 53,866.71**

**MOTION** to adjourn meeting was made by Trustee Kenny seconded by Deputy Mayor Francis and carried at 7:22pm.

April 5, 2021

Respectfully submitted by: Anne Names, Clerk-Treasurer